

Doc ID/Title	SER-GDL-021.A Personal Safety Initiative (PSI) Flow Chart
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Flow Chart

Initial Needs Assessment

- Worker to assess Victim Survivors (VS) eligibility and suitability for PSI response. Obtain informed consent for referral.
- Worker & PSI Coordinator to consult about the referral.
- Worker to complete & email the PSI referral, VS consent & MARAM to the PSI Coordinator.
PSI Coordinator provides recommendation for a PSI response.
- Worker submits FSP application for Safety & Security Audit and provides PSI Coordinator's recommendations.
See - South Safe for the [Bayside Peninsula FSP Application Process](#)
- FSP provides an outcome about Safety & Security audit to be completed.

Safety & Security Audit

- Worker sends the Safety & Security Request form to Auditor (Already completed by PSI).
- Auditor sends Audit Report to the Worker.
Worker to send auditor's Tax Invoice to FSP for payment within 2 business days.
- Worker & PSI Coordinator consult about the recommendations from the Audit Report.
PSI Coordinator makes recommendations.
- Worker consults with VS about recommendations & requests quotes from Security Suppliers.
If required, worker to have additional consult with PSI Coordinator once quotes are received or if VS is requesting more safety measures than PSI coordinator's recommendation.
- Worker & VS to seek landlord's (Homeowner/ Body Corp/OoH) written approval for any property modifications.

Implementation of PSI Recommendations

- Worker submits FSP application with PSI Coordinator's recommendations and quotes to FSP.
- FSP provides an outcome about funding application.
- Once FSP approval & Landlord approval are obtained, Worker & VS to coordinate the implementation of the FSP approved security measures with the Security Suppliers.
- Worker to send tax invoices for completed works to FSP for payment within 2 business days of receiving them.

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