

Personal Safety Initiative (PSI)

Flow Chart

Initial Needs Assessment

Case Manager (CM) to assess Victim Survivors (VS) eligibility and suitability for PSI response and obtain informed consent for referral.

CM & PSI Coordinator consult about the referral (via phone or email).

CM to complete and email the PSI referral, client consent and MARAM to the PSI Coordinator. PSI Coordinator provides recommendation for a PSI response.

CM submits FSP application for Safety & Security Audit and provides PSI Coordinator's recommendations. **See** – South Safe for the [Bayside Peninsula FSP Application Process](#)

FSP provides an outcome about Safety & Security audit to be completed.

Safety & Security Audit

CM to completes and emails Request to Auditor form to the Auditor.

Auditor arranges the audit with the VS, completes audit and sends audit report to the CM. CM to send auditor's tax invoice to FSP for payment within 2 business days.

CM & PSI Coordinator consult about the recommendations from the Audit Report. PSI Coordinator makes final recommendations and provides contractors information to CM.

CM consults with VS about recommendations and requests quotes from contractors. If required, CM to have additional consult with PSI Coordinator once quotes are received or if client is requesting more safety measures than PSI coordinator's recommendation.

CM & VS to seek landlord's (Homeowner/ Body Corp/OoH) written approval for any property modifications.

Implementation of PSI Recommendations

CM submits FSP application with PSI Coordinator's recommendations and quotes to FSP.

FSP provides an outcome about the funding application.

Once FSP approval & landlord approval are obtained, CM & VS to coordinate the implementation of the FSP approved security measures with the security contractors.

CM to send all tax invoices for completed works to FSP for payment within 2 business days of receiving them. PSI response complete.